

SLT Meeting for Thursday, January 16, 2025:

Present: Yi Law Chan, Max Chin, Kevin Low, Lisa Schultheis, Erin Young, Beatriz Martinez, Lillian Moy, Susana Gough and Jenny Yu, Daniel Wang

Absent:

Guests:

Meeting start: 2:45 pm

Meeting adjourned: 4:00 pm

- 1) Roll Call
- 2) Review [December](#) Minutes - Approved
- 3) Budget Update
 - a) 4K for all (Pre-K budget) - funding for a movement or dance residency, next step - work with current agencies already in the building to see what we can program for PK classes
 - b) Wish List - Second Color Printer for the building to help teachers print things needed for W&W
 - c) Furniture purchase for the new special class - grades 2-3, and any class materials needed for that program
 - d) We will get money to run a food/ nutrition program in the school. Not too many details yet - Possible tasks - review of food tastings and menu items. \$14,000 given to the school for being selected. There are specific ways to use this money when it comes into the budget.
 - e) Lower yard will be worked on when the construction is finished. YC continues to put in grants for upgrades for the upper yard and cafeteria. Is there a way to get a water dispenser for students? Also any ideas to use the fruit waste?
- 4) Lunar New Year – Wednesday, Jan. 29th (no school)
 - a) Lion Dance Assembly – this year we will invite families to attend the first show. The CPC 5th grade performers will perform for families February 5th. There will also be 5th graders this year, and the rest of the school will attend shows on other dates. Each show should last about 20 minutes.
 - b) Red Envelope Contest – the school will give red envelopes to all students. The contest opened January 16th and they will have three weekends to work on it. Participation is optional and teachers will have some basic art

supplies, though students will be expected to work on them at home.
Please see the flyer for the details.

- 5) Family Handbook - Interns have been translating the handbook into Chinese and we've found translators for a Spanish language version as well. The handbook will be digital. We are at the finalization stage of the process. Acknowledgment of receipt of the handbook by parents could be effectuated with a tear-off slip to be collected by the parent liaison, for example or via an electronic form. Distribution method and timing TBD once the handbook is published.
- 6) New Business
 - a) Enrollment - Flyers were dropped off at Metro Kids, Kindergarten tours wrapped, Pre-K tour just happened. Jenny has been coming to the tours. Parents are coming from different districts to see the school.
 - b) Construction - Final walk throughs to inspect windows.
- 7) Set Agenda for February 13, 2025
 - a) Roll Call
 - b) Approve January Minutes
 - c) Budget Updates
 - d) Food/ Nutrition program
 - e) Residency Updates
 - f) New Business
 - g) Set March Agenda

Future Meeting Dates: February 13, 2025

Link for next meeting: